

VISAS

The authorization granted to foreigners in order to enter, stay at and exit the national territory falls within the discretionary competence of the National Government, based on the principle of the Sovereignty of the State, notwithstanding the provisions of the international treaties as per the entry to, the stay at and the exit of foreigners from the national territory.

The visa is the authorization granted by the Ministry of Foreign Affairs to a foreigner for entering the national territory.

The stay is the period of time during which the foreigner may be at the national territory.

The duration shall be the time period between the date when the visa was granted and the termination date indicated in the visa.

The requirements for the issuance of visas shall be set forth through a ministerial resolution.

Recommendations

Foreign citizens who wish to visit or stay in Colombia shall obtain the corresponding authorization. Said authorization may be an Entry and Stay Permit for short stays in the country (which is granted upon entering through the authorized migration points to those foreigners who, due to their nationality, are not required to obtain a visa), or a Visa that is stamped in the Passport of those foreigners requiring it because of their nationality or the activity to be carried out in Colombia.

The authority in charge of issuing the visas shall have the power to conduct interviews and request additional documentation, as it deems convenient, personally, or through the appropriate means of communication.

Visas are applied for at the Colombian Consulates, or at the offices of the Visas and Immigration Coordination in Bogotá, depending on the type of visas and circumstances of the applicant.

The holders of visas whose duration is more than three (3) months, as well as their beneficiaries, shall register at the foreigners' registry of the Special Colombia Migration Administrative Unit within fifteen (15) calendar days counted from their entry into the country or from the issuance date of the visa if it was issued in the national territory; or within fifteen (15) days following their entry into Colombia if the visa was issued at a Consulate.

All the documents needed for the granting of any of the visas, in Colombia or abroad, must be legalized or must have an apostille, as the case may be, and translated by an official translator into Spanish, if written in a different language.

The documents issued in Colombia that supporting or are part of the requirements of a visa applied for before a Colombian consulate abroad, do not need to be Legalized and do not need an Apostille.

In the event of any mistake found in the data of the visa granted, as long as they are typographical or spelling errors not affecting its essential data, the holder shall have a maximum time period of thirty calendar days to request their correction.

Who must apply for a Visa?

The visa application and process shall be directly submitted by the foreigner or by the legal entity to which he/she renders his/her services, or which sponsors him/her, or by its legal representative, or through a proxy.

In the event that the application is made through a proxy, it should include the corresponding power of attorney granted before the relevant authority, he/she must appear personally with the corresponding identity document at the pertinent visas office.

For representing a legally incompetent person, the capacity as legal representative shall be accredited as follows:

The parents of non-emancipated minors (less than 18 years of age), who possess parental rights on said child, through the Birth Certificate or equivalent document that, pursuant to the laws of the issuing country, evidences kinship.

The parents who hold parental rights on their disabled children over 18 years of age, through the Birth Certificate or equivalent document that, pursuant to the laws of the issuing country, evidences kinship, along with the medical certificate attesting to the disability.

Tutors or guardians: through the judicial decision.

How is a Visa applied for in Colombia?

The interested party, or his/her proxy, appears personally with the required documentation at the Visas and Immigration Coordination, located at Avenida Carrera 19 No. 98 03, 3rd Floor, during business hours. No previous appointment is required.

The personnel at the reception desk will inquire about his/her nationality and the type of visa to be applied for. Right after that, a payment order shall be handed over for the analysis (study) of the application and a number for his/her turn which is non-transferable. If a proxy, he/she must submit the corresponding power of attorney along with the identity document in a valid format.

The interested party shall then proceed with said order to the bank cashier located on the same floor and shall pay the cost of the analysis (study) of the application.

The interested party may have a seat at the waiting room where he/she shall wait to be called according to his/her turn.

Once his/her turn is called, the visa officer studying the case shall inform him/her about the procedure to follow whether his/her application is approved, denied, or requires more documentation.

Remember that if your application is not accepted you must submit it again and make a new payment for its study.

Forms and Regulations

Form DP-FO 66 Commitment to report a change of occupation.doc

Form DP-FO-67 Visa application.doc

Form DP-FO-68 Contract summary.doc

Table – Visas per countries.

Resolution 4131 of 2013 - Whereby the rates to be paid by the users of the services are set forth.pdf

Resolution No. 5707 of 2008 – Whereby certain provisions on the issuance of visas are set out.pdf

Resolution 4131 of 2013 – Whereby the requirements for each and all the types of visas set forth in Decree 0834 of April 24 of 2013 are set forth, and other provisions concerning their issuance are set out.pdf

Decree 0834 of 2013 – Whereby the provisions concerning migration in the Republic of Colombia are stipulated.pdf

Law 1556 of 2012 – Whereby the national territory is promoted as the scenario for film productions.pdf

VISAS/CATEGORIES/

N1 Visa

NE-1. To the foreigner who wishes to enter the country with the purpose of undertaking commercial and entrepreneurial activities, promoting economic exchange, making investments, and creating companies.

N2 Visa

NE-2. To the foreigner who wishes to enter the national territory temporarily as a business person within the framework of international instruments in force, among others: free trade agreements, an association agreement, and within the scope of the Pacific Alliance with the purpose of undertaking entrepreneurial management activities; promoting business transactions; developing investments; establishing the commercial presence of a company; promoting the trade of cross-border goods and services, or other activities defined in said instruments.

N3 Visa

NE-3. To the foreigner who wishes to enter the national territory as the head or representative of a governmental foreign commercial office, or to the one acting as such, for the promotion of economic and commercial exchange in or with Colombia.

N4 Visa

NE-4. To the foreigner who wishes to enter the national territory as the president or senior executive of a multinational company with the purpose of making investments and creating companies.

Note: The foreigner who is the holder of the Business Visa may not establish his/her domicile in the national territory and the activities carried out by him/her may not generate the payment of salaries in Colombia to the holder, except for the cases of the business visas granted within the framework of an international instrument in force, among others: free trade agreements, an association agreement, and within the scope of the Pacific Alliance, as provided for the NE-2 Visa. Same exception applies to the NE-3 Visa.

TP2 Visa

To the foreigner who wishes to enter the national territory as a crew member or as a member of an international means of transportation, of a fishing or a dredging vessel.

TP3 Visa

To the foreigner who wishes to enter the national territory for the development of an academic program, with or without a scholarship, taught by an educational or formation center duly certified to that end, or by virtue of an academic exchange agreement or for the carrying out of student internships; likewise, when the foreigner wishes to enter the national territory to be trained in an art or trade.

TP4 Visa

To the foreigner who wishes to enter the national territory by virtue of a labor relation or a service rendering contract with an individual person or with a legal entity domiciled in Colombia, or to artistic, sports, or cultural groups entering the country with the purpose of a public performance.

TP5 Visa

To the foreigner who wishes to enter the national territory in his/her capacity as a religious of a cult or creed duly acknowledged by the Colombian State.

TP6 Visa

To the foreigner who wishes to enter the national territory as a cooperator or volunteer of a non-governmental or not-for-profit organization acknowledged by the Colombian State.

TP7 Visa

To the foreigner who wishes to enter the national territory for the development of any of the following activities or occupations: as a pensioner or annuitant; as a partner or owner of a company; to get

medical treatment and to the foreigner accompanying the one receiving the medical treatment; the owner of real estate; for the carrying out of independent trades or activities.

TP8 Visa

To the foreigner who wishes to enter the national territory for the development of any of the following activities: to carry out proceedings for the adoption of minors as well as to take part in judicial or administrative proceedings.

TP9 Visa

To the foreigner who wishes to enter or has entered the national territory who is considered a refugee or an asylee by the National Government, according to the Advisory Committee for the Determination of Refugee Status, and pursuant to the international instruments in force on the subject matter.

TP10 Visa

To the foreigner who wishes to enter the national territory as the spouse or life partner of a Colombian national.

TP11 Visa

To the foreigner who wishes to enter the national territory for leisure or pleasure.

TP12 Visa

To the foreigner who wishes to enter the national territory to attend or take part in, with or without an employment contract, academic, scientific, artistic, cultural or sports activities, to be interviewed in a personnel selection process of public or private entities, entrepreneurial training, commercial or entrepreneurial contacts, or for journalism coverage purposes.

TP13 Visa

To the foreigner who wishes to enter the national territory with the purpose of rendering specialized technical assistance, with or without an employment contract, to public or private entities.

RE Visa

The Resident Visa shall be granted to the foreigner who wishes to enter the country with the purpose of establishing his/her domicile in it. The Ministry of Foreign Affairs may issue this visa to the foreigner who wishes to stay in the national territory in the following cases:

When the foreigner is the mother or the father of a Colombian national;

when the two parents of the Colombian national are foreigners.

The children from foreign parents who are born when one of them is domiciled in the Republic shall be Colombian nationals. Foreigners are domiciled when they are holders of a valid resident visa.

Pursuant to Law 43 of 1993, the foreigner who, being a Colombian by adoption/naturalization or by birth, has renounced the Colombian nationality shall have an indefinite-term visa.

When the foreigner has been the holder of one of the following TP visas for a time period of five (5) continuous and uninterrupted years:

TP-3

TP-4

TP-5

TP-7

TP-9

When the foreigner has been the holder of a TP-10 Visa for a minimum time period of three (3) continuous and uninterrupted years;

when the foreigner, of legal age, has been the beneficiary of an RE visa for at least five (5) continuous and uninterrupted years;

when in his/her capacity as an investor, he/she has recorded a foreign investment before the *Banco de la República* for a sum exceeding six hundred and fifty (650) monthly minimum legal salaries in force.

VISAS/CATEGORIES/BUSINESS/

The Ministry of Foreign Affairs may issue an NE Business Visa in the following cases:

NE-1. To the foreigner who wishes to enter the country with the purpose of undertaking commercial and entrepreneurial activities, promoting economic exchange, making investments and creating companies. In this case, the duration of the visa will be three (3) years with multiple entries, notwithstanding the fact that the foreigner requests a shorter duration by virtue of the activity he/she will carry out in the national territory.

The stay of the foreigner who is a holder of this visa shall be of maximum one hundred and eighty (180) days, continuous or not, per year.

NE-2. To the foreigner who wishes to enter the national territory temporarily as a business person within the framework of international instruments in force, among others: free trade agreements, association agreements and within the scope of the Pacific Alliance with the purpose of carrying out entrepreneurial management activities; promoting business transactions; developing investments; establishing the commercial presence of a company; promoting the trade of cross-border goods and services, or other activities defined in said instruments. In this case the duration of the visa shall be four (4) years with multiple entries, notwithstanding the fact that the foreigner may request a shorter duration by virtue of the activity he/she will carry out in the national territory.

The stay of the foreigner who is a holder of this visa shall be a maximum of two (2) years, continuous or not, for the whole period of the duration.

NE-3. To the foreigner who wishes to enter the national territory as the head or representative of a governmental foreign commercial foreign office, or to the one acting as such, for the promotion of economic and commercial exchange in or with Colombia. In this case the duration of the visa shall be four (4) years with multiple entries.

The stay of the foreigner who is a holder of this visa shall be of maximum four (4) years, continuous or not, for the whole period of the duration.

NE-4. To the foreigner who wishes to enter the national territory as the president or senior executive of a multinational company to make investments and create companies. In this case, the duration of the visa shall be five (5) years with multiple entries, notwithstanding the fact that the foreigner may request a shorter duration by virtue of the activity he/she will carry out in the national territory.

The stay of the foreigner who is a holder of this visa shall be of maximum one hundred and eighty (180) days, continuous or not, per year.

Note: The foreigner who is a holder of the Business Visa may not establish his/her domicile in the national territory and the activities carried out by him/her may not generate the payment of salaries in Colombia to the holder, except for the cases of the business visas granted within the framework of an international instrument in force, among others: a free trade agreement, an association agreement, the Pacific Alliance, pursuant to what has been set forth for the NE-2 Visa; the same exception is applicable to the NE-3 Visa.

Recommendations

The authority in charge of the issuance of visas shall have the power to conduct interviews and request more documentation in the cases it considers it is convenient, whether personally or through an adequate means of communication.

The holders of the visas whose duration exceeds three (3) months, as well as their beneficiaries, shall register at the foreigners' registry of the Special Colombia Migration Administrative Unit within the fifteen (15) calendar days counted from their entry into the country or from the issuance date of the visa if it was issued in the national territory; or within the fifteen (15) days following their entry into Colombia if the visa was issued at a Consulate.

All the necessary documents for the granting of any of the visas, in Colombia or abroad, must be legalized or must have an apostille, as the case may be, and translated by an official translator into Spanish, if written in a different language.

The documents issued in Colombia, supporting or being part of the requirements of a visa applied for before a Colombian consulate abroad, do not need to be legalized and do not need an Apostille.

In the event of any mistake found in the data of the visa granted, as long as they are typographical or spelling errors not affecting its essential data, the holder shall have a maximum time period of thirty

calendar days to request their correction.

Remember that if your application is not admitted you must submit it again and make a new payment for its study.

Places of Issuance

In Bogotá

North Office: Avenida 19 N° 98 – 03, Torre 100 Building, 3rd Floor

Business Hours: Monday to Friday – 7:30 a.m. to 12:00 noon.

Remember that the delivery of turns for visa processes in groups (more than two (2) visa applications) carried out through a proxy shall take place between 7:30 a.m. and 10:00 a.m.

Abroad

At the Colombian Consulates abroad: search for the location and contact information through the directory of Consulates.

VISAS/CATEGORIAS/BUSINESS/REQUIREMENTS/

General Requirements

Present the passport or travel document, in good condition, with a validity of no less than one hundred and eighty (180) days and with a minimum of two (2) blank pages.

Attach a copy of the main page of the valid passport where the personal data of the holder appear.

Fill out the visa application, electronically or in person, at the issuing office. In the case of artistic, sports and cultural groups, the visa application may be filled out by their representative by detailing the data of each one of the members of the group.

A copy of the page of the Passport that has the last entry to or exit from Colombia stamp, as the case may be.

NE-1 Visa Requirements

Letter from the legal representative of the legal entity or public, private or mixed entity incorporated in the country promoting the visit of the foreigner, identifying the activities to be carried out, the economic sector, investment plans, stating that it is responsible for him/her during his/her stay in the country. The letter should be accompanied by enough information enabling the verification of the existence and legal representation of the company. The interested party must inform in detail the number of the mercantile registry, the registered name of the company, the domicile and the tax identification number (NIT) of the company, or

Letter from the legal representative of the foreign commercial, industrial or service company promoting the visit of the foreigner to the country, indicating the activities to be carried out, the economic sector, the investment plans, stating that the foreign company or legal entity is responsible for him/her during his/her stay in the country, along with the certificate of incorporation and legal representation, or a similar document, depending on the country of origin, or

Letter of invitation and/or presentation of the Business Visa applicant from the Chamber of Commerce of governmental commercial promotion or investments office of the country of origin, or of residence, indicating the activities that the business person will carry out in the country.

NE-2 Visa Requirements

Letter from the legal representative of the foreign commercial, industrial or service company stating the carrying out of activities in the country that are included in the international instruments in force, among others: free trade agreements, an association agreement and within the framework of the Pacific Alliance, accompanied by the certificate of incorporation and legal existence, or a similar document, of the legal entity, depending on the country of origin.

NE-3 Visa Requirements

Letter of presentation from the Governmental Foreign Commercial Office established in Colombia that promotes the economic or commercial exchange in or with Colombia and signed by its Head or Representative.

NE-4 Visa Requirements

Letter of presentation of the multinational company evidencing that the applicant is its president or a senior executive, accompanied by the certificate of incorporation and legal representation, or a similar document, of the legal entity, depending on the country of origin.

VISAS/CATEGORIES/BUSINESS/COSTS/

In Colombia

Costs

Payment

The payment must be made on the same day the receipt is generated through any of the forms that appear below; otherwise, a new receipt must be generated with the date on which the payment will be made.

The payment can be made at any of the branches of the GNB Sudameris Bank nationwide or at the branch located at the facilities of the Visas office.

Cards from the Visa Network: this payment must be directly made at the Visas office.

Servibanca ATMs

PSE payment: it is necessary to have an active account in Colombia which is authorized by the corresponding financial entity for the service of electronic payments.

Abroad

Costs

Payment

Remember that you must have previously formalized the application in order to make your payment.

Electronic payment through the Internet: you should use the Electronic Payment System by clicking the button online secure payments. Find out how the online electronic payment system works by consulting our PSE Guide for the Citizen. Keep in mind that, in order to make your payment, you must have an active account in Colombia and that it must be authorized by the corresponding financial entity for the service of electronic payments.

VISAS/CATEGORIES/TEMPORARY/TP2/

To the foreigner who wishes to enter the national territory as a crew member or as a member of an international means of transportation, of a fishing or of a dredging vessel. In this case the duration of the visa will be one (1) year with multiple entries, notwithstanding the fact that the foreigner applies for a shorter duration by virtue of the activity he/she will carry out in the national territory.

The stay of the foreigner who is a holder of this visa shall be of maximum ninety (90) days for each one of the entries into the national territory.

Recommendations

The authority in charge of issuing the visas shall have the power to conduct interviews and request additional documentation, as it deems convenient, personally, or through the appropriate means of communication.

The holders of visas whose duration is more than three (3) months, as well as their beneficiaries, shall register at the foreigners' registry of the Special Colombia Migration Administrative Unit within fifteen (15) calendar days counted from their entry into the country or from the issuance date of the visa if issued in the national territory; or within fifteen (15) days following their entry into Colombia if the visa was issued at a Consulate.

All the necessary documents for the granting of any of the visas, in Colombia or abroad, must be legalized or must have an apostille, as the case may be, and translated by an official translator into Spanish, if written in a different language.

The documents issued in Colombia, supporting or being part of the requirements of a visa applied for before a Colombian consulate abroad, do not need to be Legalized and do not need an Apostille.

In the event of any mistake found in the data of the visa granted, as long as they are typographical or spelling errors not affecting its essential data, the holder shall have a maximum time period of thirty calendar days to request their correction.

Remember that if your application is not admitted you must submit it again and make a new payment for its study.

Places of Issuance

In Bogotá

North Office: Avenida 19 N° 98 – 03, Torre 100 Building, 3rd Floor

Business Hours: Monday to Friday – 7:30 a.m. to 12:00 noon.

Remember that the delivery of turns for visa processes in groups (more than two (2) visa applications) carried out through a proxy shall take place between 7:30 a.m. and 10:00 a.m.

Abroad

At the Colombian Consulates abroad: search for the location and contact information through the directory of Consulates.

VISAS/CATEGORIES/TEMPORARY/TP2/REQUIREMENTS/

General Requirements

Present the passport or travel document, in good condition, with a validity of no less than one hundred and eighty (180) days and with a minimum of two (2) blank pages.

Attach a copy of the main page of the valid passport where the personal data of the holder appear.

Fill out the visa application, electronically or in person, at the issuing office. In the case of artistic, sports and cultural groups, the visa application may be filled out by their representative by detailing the data of each one of the members of the group.

A copy of the passport that has the last entry to or exit from Colombia stamp, as the case may be.

Requirements for a Crew Member or a Member of an International Carrier

Letter from the legal representative of the company that is responsible for the international carrier, stating the activity to be developed and its obligation before the Colombian Government concerning the stay of the foreigner in the national territory and his/her exit from the country, accompanied by enough information enabling the verification of the existence and legal representation of the company. The interested party must inform, in detail, the number of the mercantile registry, the registered name of the company, the domicile, and the tax identification number (NIT) of the company.

As per a foreign company, the certificate of incorporation or legal representation -or a similar document regarding its independent legal existence- depending upon the country of origin.

Upon arrival in the national territory due to technical reasons, submit the stay permit issued by the Maritime General Direction for maritime or fluvial vessels.

Requirements for the Crew Members of a Fishing Vessel

Letter from the legal representative of the company that is responsible for the international means of transportation, stating the activity to be carried out and its obligation before the Colombian Government concerning the stay of the foreigner in the national territory and his/her exit from the country, accompanied by enough information enabling the verification of the existence and legal representation of the company. The interested party must inform, in detail, the number of the mercantile registry, the registered name of the company, the domicile, and the tax identification number (NIT) of the company.

For a foreign company, the certificate of incorporation or legal representation -or a similar document regarding its independent legal existence- depending upon the country of origin.

Letter from the legal representative of the responsible company stating that the company meets the regulations in force regarding the hiring of foreign crew members; in this case, he/she must include evidence that the maritime authority has been informed about it.

The corresponding permits for the exercise of the fishing activity issued by the competent authority.

Requirements for a Dredging Vessel

Letter from the legal representative of the responsible company stating its obligation before the Colombian Government concerning the stay of the foreign operators of the dredge in the national territory as well as their exit from the country, accompanied by enough information enabling the verification of the existence and legal representation of the company. The interested party must inform, in detail, the number of the mercantile registry, the registered name of the company, the domicile, and the tax identification number (NIT) of the company.

As per a foreign company, the certificate of incorporation or legal representation -or a similar document regarding its independent legal existence- depending upon the country of origin.

Operation authorization issued by the Maritime and Port Authority.

VISAS/CATEGORIAS/TEMPORARY/TP2/COSTS/

In Colombia

Costs

Payment

The payment must be made on the same day the receipt is generated through any of the forms that appear below; otherwise, a new receipt must be generated with the date on which the payment will be made.

The payment can be made at any of the branches of the GNB Sudameris Bank nationwide or it can be made at the branch located at the facilities of the Visas office.

Cards from the Visa Network: this payment must be directly made at the Visas office.

Servibanca ATMs

PSE payment: it is necessary to have an active account in Colombia which is authorized by the corresponding financial entity for the service of electronic payments.

Abroad

Costs

Payment

Remember that you must have previously formalized the application in order to make your payment.

Electronic payment through the Internet: you should use the Electronic Payment System by clicking the button online secure payments. Find out how the online electronic payment system works by consulting our PSE Guide for the Citizen. Keep in mind that in order to make your payment you must have an active account in Colombia and that it must be authorized by the corresponding financial entity for the service of electronic payments.

VISAS/CATEGORIES/TEMPORARY/TP3/

To the foreigner who wishes to enter the national territory for the development of an academic program, with or without a scholarship, taught by an educational or formation center duly certified to that end, or by virtue of an academic exchange agreement or for the carrying out of student internships; likewise, when the foreigner wishes to enter the national territory to be trained in an art or trade. In this case, the duration of the visa shall be up to five (5) years, taking into consideration the total length of the academic program, and with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration. The duration of the TP-3 Temporary Visa shall be terminated if the foreigner leaves the country for a time period exceeding one hundred and eighty (180) continuous days.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP3/REQUIREMENTS**General Requirements**

Idem

TP-3 Visa Requirements

Photocopy of the admission or enrolment certificate issued by the educational institution, or

Acceptance letter referring to the agreement entered into by the sponsoring entity and the educational institution, if concerning an exchange student, or

Document evidencing that, as part of the program, a work experience, an internship, or research are an academic requirement, if concerning a student- intern, or

As per the cases of studies different from those of primary, secondary, technical, technological, or higher education, whether undergraduate, master's degree, PhD, diploma courses or university courses, a certificate from the corresponding institution must be submitted; it should state that the class hours per week are ten (10) as a minimum, or

Certificate or attestation letter issued by the international organism, by the public or private entity awarding the scholarship, if the students are scholarship holders.

One of the foregoing documents, accompanied by a letter from the applicant, or from the person who is financially responsible for the foreigner along with a bank certificate evidencing that the average balance of the last six (6) months exceeds ten (10) monthly minimum legal salaries in force, and

in addition to the foregoing, as the case may be:

A photocopy of the Resolution acknowledging the independent legal existence of the educational institution, or the operating license and record before the competent educational authority of the study program to be taken by the student, when it is a private institution offering only non-formal education, also called education for work and human development, as the case may be.

When the visa is for minors, submit a power of attorney from the parents by virtue of which they appoint the person who is responsible for, or the guardian of, the student during his/her stay in the country. The power of attorney must be legalized, or it should have an apostille and be translated, as the case may be. In the absence of the parents, the signer shall be the person who holds the custody or is in charge of the minor.

VISAS/CATEGORIES/TEMPORARY/TP3/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP4/

To the foreigner who wishes to enter the national territory by virtue of a labor relation or a service rendering contract with an individual person or a legal entity domiciled in Colombia, or to artistic, sports, or cultural groups entering the country with the purpose of a public performance. In this case, the duration of the visa shall be equivalent to the duration of the employment contract or the service rendering contract for up to three (3) years. This visa may have multiple entries. This type of visa shall be issued notwithstanding the legal requirements set forth for the exercise of each profession or trade in the national territory.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP4/REQUIREMENTS

General Requirements

Idem

TP-4 Visa Requirements

Individual: in the event of an applicant acting on his/her behalf, he/she shall meet the following requirements:

a. "Contract Summary" form, thoroughly filled out, signed by the parties, which must be downloaded from the webpage www.cancilleria.gov.co, along with:

In the case of a legal entity, the income tax return along with enough information enabling the verification of the existence and legal representation of the company. The interested party must inform in detail the number of the mercantile registry, the registered name of the company, the domicile and the Tax identification number (NIT) of the company, as well as the bank statements of the last six (6) months evidencing a minimum average balance of one hundred (100) monthly minimum legal salaries in force.

In the case of an individual person, the bank statements from the last six (6) months evidencing a minimum average of ten (10) monthly minimum legal salaries in force as well as a copy of the citizenship card.

In the case of an NGO, a valid document accrediting the independent legal existence and the bank statements of the last six (6) months as evidence of a minimum average of fifty (50) monthly minimum legal salaries in force.

Groups: As per artistic, sports or cultural groups, the following requirements must be met:

a. "Group Contract Summary" form, thoroughly filled out and signed by the parties (the representative of the group), which must be downloaded from the webpage www.cancilleria.gov.co, along with:

In the case of a legal entity, the income tax return along with enough information enabling the verification of the existence and legal representation of the company. The interested party must inform in detail the number of the mercantile registry, the registered name of the company, the domicile and the tax identification number (NIT) of the company, as well as the bank statements of the last six (6) months.

As per an individual person: the bank statements of the last six (6) months.

As for the NGO, a valid document accrediting its individual legal existence and the bank statements of the last six (6) months.

In the event that the employers are organs, entities or institutions of the Colombian State, an

international governmental organism, diplomatic missions, or consular offices accredited in Colombia, the only requirement shall be a visa application letter signed by the legal representative, or by the person acting as such, as the case may be.

VISAS/CATEGORIES/TEMPORARY/TP4/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP5

To the foreigner who wishes to enter the national territory in his/her capacity as a religious of a cult or creed duly acknowledged by the Colombian State. In this case, the duration of the visa shall be two (2) years with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP5/REQUIREMENTS

General Requirements

Idem

TP-5 Visa Requirements

Certificate issued by the Ministry of Internal Affairs, or by the Archdiocese or Diocese, as the case may be, evidencing that the church, confession or religious denomination, or its federation, confederation or association of religious ministers, is duly recorded and registered.

Letter issued by the legal representative or hierarchical superior of the religious community, stating the mission to be carried out by the foreigner, his/her relationship vis-à-vis the religious entity, and committing himself/herself to assume all the expenses derived from the stay and return to his/her country of origin, or to the last place shown as the residence of the foreigner, as well as that of his/her family, as the case may be.

VISAS/CATEGORIES/TEMPORARY/TP5/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP6

To the foreigner who wishes to enter the national territory as a cooperator or volunteer of a non-governmental or not-for-profit organization acknowledged by the Colombian State. In this case, the duration shall be one (1) year with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP6/REQUIREMENTS

General Requirements

Idem

TP-6 Visa Requirements

Letter signed by the legal representative of the entity or organization stating the activity the foreigner will carry out in the country, the work program to be developed, its duration and expected agenda, assuming the financial responsibility of defraying all the expenses of the foreigner during his/her stay in Colombia, as well as the expenses for his/her return to the country of origin, or to his/her place of residence, and of his family, upon the termination of his/her activities.

Certificate signed by the legal representative of the NGO attesting to the experience and suitability of the foreigner vis-à-vis the activities he/she intends to develop in the country, or if he/she is an intern student.

Valid document accrediting the independent legal existence of the not-for-profit organization, or non-governmental organization, issued by the competent Colombian authority, or document of incorporation in a country different from Colombia evidencing no less than five (5) years of incorporation and issued within the three (3) months prior to submitting the visa application. In any case, the two previous incorporation requirements may be substituted by a document evidencing that it has the consultative status of the United Nations Economic and Social Council.

Note: the foreigner employed or hired as an officer or employee of the not-for-profit entity, or of the NGO, shall apply for a TP-4 Visa.

VISAS/CATEGORIES/TEMPORARY/TP6/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP7

To the foreigner who wishes to enter the national territory for the development of any of the following activities or occupations: as a pensioner or annuitant; as a partner or owner of a company; to get

medical treatment and to the foreigner accompanying the one receiving the medical treatment; the owner of real estate; for the carrying out of independent trades or activities. In this case, the duration of the visa shall be one (1) year with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP7/REQUIREMENTS

General Requirements

Idem

TP-7 Visa Requirements

Certificate issued by the competent authority, the government, the public or private entity, the foreign or Colombian entity, or diplomatic or consular mission of the country where the foreigner obtained the pension accredited in Colombia, attesting to the fact that the foreign visa applicant receives a monthly pension of no less than three (3) monthly minimum legal salaries in force, or

Certificate stating the income issued by the public entity, the banks, financial companies, social security institutions, insurance companies, or from any other private company, acknowledged by the corresponding government, that pays or transfers the income, or the original of the contract that enables verifying the amount of the income. In the two cases of this numeral, the amount may not be less than the equivalent of fifteen (15) monthly minimum legal salaries in force, or

Enough information enabling the verification of the existence and legal representation of the company as set forth in the first paragraph of article two of this Resolution, evidencing that the foreigner is a partner or owner of a duly incorporated and registered company, stating a registered paid-in capital or asset owned by the foreign visa applicant of no less than one hundred (100) monthly minimum legal salaries in force. If it is a stock company, he/she must attach a certificate concerning the capital structure signed by the fiscal auditor stating the value of the stock owned by the foreign applicant, which cannot be less than one hundred (100) monthly minimum legal salaries in force.

Certificate issued by an authorized medical institution stating the carrying out of the treatment, or

Communication issued by the International Exchange Department of the *Banco de la República* evidencing the record of the direct foreign investment for the purchase of real estate under the name of the foreign visa applicant, for an amount exceeding three hundred and fifty (350) monthly minimum legal salaries in force, pursuant to the provisions of the general regime for foreign investment and exchange, or its additions or amendments, as well as other Colombian concordant regulations in force.

In addition to the foregoing, submit a certificate of ownership and liens issued by the corresponding Title Registration Office, issued less than one (1) month prior, evidencing that the applicant is the owner of a real estate property in the national territory for a value corresponding to the investment recorded, which should not be less than the amount referred to in this numeral, or

Application letter signed by the interested party stating the activity to be developed in Colombia along with the *curriculum vitae* evidencing his/her experience vis-à-vis the activity to be carried out in the national territory with, at least, two (2) certificates, and:

Bank certificate stating that the average balance in the bank account of the last six (6) months has been higher than fifteen (15) monthly minimum legal salaries in force.

In the event that the applicant is the beneficiary of an entrepreneurship program or activity sponsored by the Ministry of Commerce, Industry and Tourism, the certificate issued by said Ministry must be submitted evidencing that the foreign visa applicant is the beneficiary of a public or private program for the support of entrepreneurship which is sponsored by the entity.

VISAS/CATEGORIES/TEMPORARY/TP7/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP8

To the foreigner who wishes to enter the national territory for the development of any of the following activities: to carry out proceedings for the adoption of minors as well as to take part in judicial or administrative proceedings. In this case, the duration of the visa shall be one (1) year with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP8/REQUIREMENTS

General Requirements

Idem

TP-8 Visa Requirements

Letter of attestation concerning the assignment of the minor to the adopting family issued by the Colombian Family Welfare Institute, ICBF, or by the corresponding adoption agency, along with the document accrediting the independent legal existence of the Colombian adoption agency. When the proceeding is carried out before the Colombian Family Welfare Institute, ICBF, the document certifying the independent legal existence will not be necessary, or

Certificate issued by the competent authority stating:

Type or process, or formalities;

type of connection of the foreigner concerning the process (a party, an interested third party, or an incidental third party).

As per the formalities corresponding to the purchase of real estate property through direct foreign investment in Colombia:

If purchasing real estate property through installments in construction projects, a copy of the public deed of the purchase and sale agreement.

For the acquisition of equity securities issued as a result of a real estate entitlement process of a real estate property or of construction projects, or through real estate funds, the document of their issuing entity evidencing the acquisition of the equity securities.

VISAS/CATEGORIES/TEMPORARY/TP8/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP9

To the foreigner who wishes to enter, or has entered the national territory, who is considered a refugee or an asylee by the National Government, according to the Advisory Committee for the Determination of Refugee Status, and pursuant to the international instruments in force on the subject matter. With this Visa, the foreigner considered a refugee or an asylee shall be authorized to carry out any legal occupation in the country, including those developed by virtue of a labor relation or employment contract. In this case the duration of the visa shall be five (5) years.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP9/REQUIREMENTS

General Requirements

Idem

TP-9 Visa Requirements

Photocopy of the Resolution from the Ministry of Foreign Relations of Colombian acknowledging the status of refugee or asylee.

VISAS/CATEGORIES/TEMPORARY/TP9/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP10

To the foreigner who wishes to enter the national territory as the spouse or permanent/life partner of a Colombian national. In this case the duration of the visa shall be three (3) years.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP10/REQUIREMENTS

General Requirements

Idem

TP-10 Visa Requirements

Certified Colombian Marriage Certificate, or certified copy of the judicial decision, or of the minutes of conciliation or public deed, accrediting the de facto marriage pursuant to the Colombian law. Any of these documents must be issued within the three (3) months prior to the visa application, and

Photocopy of the citizenship card of the Colombian spouse or permanent partner, and

Letter of the Colombian national applying for the issuance of the visa for his/her foreign spouse or permanent partner. In the event that the Colombian national is not present, and if the application is not the first, a special power of attorney granted to the foreigner in order to apply for said visa.

Note: when the visa application as a permanent partner of the Colombian national is submitted before a Consular Office of the Republic, then the valid document evidencing the de facto marriage pursuant to

the laws of the recipient country shall be accepted.

VISAS/CATEGORIES/TEMPORARY/TP10/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP11

To the foreigner who wishes to enter the national territory for leisure or pleasure. In this case, the duration of the visa shall be up to one (1) year, with multiple entries, notwithstanding the fact that the foreigner applies for a shorter duration by virtue of the activity to be developed in the country.

The stay of the foreigner who is the holder of this visa shall be of a maximum of one hundred and eighty (180) days, continuous or not, during the duration of the visa.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP11/REQUIREMENTS

General Requirements

Idem

TP-11 Visa Requirements

Bank certificate evidencing that, during the last three months, the average balance in the bank account of the visa applicant has exceeded five (5) monthly minimum legal salaries in force. In the event that the applicant is a financially dependent person, a letter of commitment of the responsible person along with the bank certificate referred to in this numeral, or

In the event of being invited, a letter and a bank certificate evidencing that the average balance in the bank account of the person inviting or taking the responsibility for the foreigner (his/her stay in, and exit from, the country) has exceeded five (5) monthly minimum legal salaries in force during the last three (3) months, and

Photocopy or electronic information of the corresponding exit tickets.

VISAS/CATEGORIES/TEMPORARY/TP11/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP12

To the foreigner who wishes to enter the national territory to attend or take part in, with or without an employment contract, academic, scientific, artistic, cultural or sports activities, to be interviewed in a personnel selection process of public or private entities, entrepreneurial training, commercial or entrepreneurial contacts, or for journalism coverage purposes. In this case the duration of the visa shall be ninety (90) days with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP12/REQUIREMENTS

General Requirements

Idem

TP-12 Visa Requirements

Letter of invitation of the person or institution inviting and taking the responsibility for the stay in, and exit from, the national territory stating the activity the visa applicant intends to carry out.

In the event that the inviting party is an individual person, a bank certificate stating that the average balance in the bank account of the last three (3) months is more than five (5) monthly minimum legal salaries in force; or

Certificate from the private or public entity or institution carrying out the personnel selection process, or entrepreneurial training, or journalistic coverage, stating that the foreign applicant is part of the selection process, is part of the training or that he/she will carry out a journalistic coverage;

photocopy or electronic information of the corresponding exit tickets.

VISAS/CATEGORIES/TEMPORARY/TP12/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/TP13

To the foreigner who wishes to enter the national territory with the purpose of rendering specialized technical assistance, with or without an employment contract, to public or private entities.

In this case the duration of the visa shall be one hundred and eighty (180) days with multiple entries.

The stay of the foreigner who is the holder of this visa shall be for its total duration.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/TP13/REQUIREMENTS

General Requirements

Idem

TP-13 Visa Requirements

Letter of responsibility of the public or private entity justifying the urgency of the technical service required, along with enough information enabling the verification of the existence and legal representation of the company. The interested party must inform in detail the number of the mercantile registry, the registered name of the company, the domicile and the tax identification number (NIT) of the company; and,

photocopy or electronic information of the corresponding exit tickets.

VISAS/CATEGORIES/TEMPORARY/TP13/COSTS

Idem

VISAS/CATEGORIES/TEMPORARY/MERCOSUR

Temporary residence permit for two years that may be granted as long as the State corresponding to the nationality of the holder grants equivalent advantages for Colombian nationals in order to obtain a Visa.

Based on criteria of reciprocity, the only ones that can apply for this visa are the citizens from:

Argentina, Brazil, Bolivia, Peru, Chile, and Ecuador.

Duration: Two (2) years.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/TEMPORARY/MERCOSUR/REQUIREMENTS

General Requirements

Idem

Mercosur Visa Requirements

To be of legal age

Police record issued by the competent authority of the country of origin, or last place of residence, where he/she has been for a minimum of three (3) years, duly legalized or with the corresponding apostille and translated, as the case may be.

Minor

Birth Certificate with the corresponding apostille or duly legalized and translated, as the case may be.

Authorization to stay in Colombia signed by both parents, with the corresponding apostille and legalization and translated, as the case may be. In the event of the absence of one of the parents, he/she must submit a permit granted by the competent family authority of the country of origin, with the corresponding apostille and legalization and translated, as the case may be.

Note: For purposes related to the authenticity of the documents, when the visa application is submitted before a Consular Office of the Republic, the certificate pursuant to the procedures set forth in the country of origin of the document shall suffice. When the application is processed before the Visas Coordination in Bogotá, said authenticity may be certified by the consular agent of the country of origin of the applicant accredited in Colombia.

VISAS/CATEGORIES/TEMPORARY/MERCOSUR/COSTS

Idem

VISAS/CATEGORIES/RESIDENT

The Resident Visa shall be granted to the foreigner who wishes to enter the country with the purpose of taking up residence in it. The Ministry of Foreign Affairs may issue this visa to the foreigner who wishes to stay in the national territory in the following cases:

When the foreigner is the father or the mother of a Colombian national;

when both parents of the Colombian national are foreigners.

The children of foreigners shall be Colombian nationals when any of their parents is domiciled in the country upon the birth of the minor. The foreigners are domiciled when they are holders of a valid resident visa.

Pursuant to Law 43 of 1993, when the foreigner who had been a Colombian, by adoption/naturalization or by birth, has renounced his/her Colombian nationality; in this case the visa shall be indefinite.

When he/she has been the holder of one of the TP visas that appear below for a period of five (5) continuous and uninterrupted years:

TP-3

TP-4

TP-5

TP-7

TP-9

When he/she has been the holder of a TP-10 Visa for a minimum period of three (3) continuous and uninterrupted years;

When the foreigner, who is legally of age, has been the beneficiary of an RE visa for, at least, a period of five (5) continuous and uninterrupted years;

When, as an investor, he/she has recorded a foreign investment, before the *Banco de la República*, for an amount exceeding six hundred and fifty (650) monthly minimum legal salaries in force.

The foreigner who is a holder of an RE Visa shall be authorized to carry out any legal occupation in the country, including those developed by virtue of a labor relation or an employment contract.

The foreigner who is the holder of an RE Visa who leaves the country for a period of two (2) years or more, continuous or not, shall lose the right to that visa.

Recommendations

Idem

Places of Issuance

Idem

VISAS/CATEGORIES/RESIDENT/REQUIREMENTS

General Requirements

Idem

Requirements for the foreigner who is the father or the mother of a Colombian national

WHEN ONE OF THE PARENTS IS A COLOMBIAN NATIONAL:

Authentic copy of the Colombian Birth Certificate of the son or daughter, along with one of the following documents:

When the child who is a Colombian national is a minor, the applicant must submit a communication signed by the parent who is a Colombian national applying for the visa and stating that the foreigner is duly meeting the corresponding child support duties and that there is no protective measure or the re-establishment of rights imposed by the family authority.

In the event of the death of the Colombian father or mother, or dissolution of the matrimonial relationship or of the de facto marriage, the foreign father or mother shall submit the corresponding death certificate and/or the certificate from the Colombian family authority stating that the foreigner has been duly fulfilling his/her child support obligations, or

When the Colombian child becomes legally of age, he/she must submit a letter signed by him/her requesting the issuance of the RE Visa to the foreign father or mother.

WHEN THE PARENTS ARE FOREIGNERS:

Authentic copy of the Colombian Birth Certificate of the son or daughter, along with one of the following documents:

When the child is a minor, submit a visa application letter signed by the foreigner upon the birth of his/her child (which will be proof of domicile) stating that he/she duly fulfills the corresponding child support obligations and that there is no protective measure or re-establishment of rights imposed by the family authority, or

When the Colombian child becomes legally of age, he/she must submit a letter signed by him/her applying for the issuance of the RE Visa.

Requirements for the person who has renounced the Colombian nationality

Photocopy of the Renunciation certificate of renouncement of Colombian nationality.

Requirements for the person who has been the holder of a TP Visa for five (5) continuous and uninterrupted years

Copy of the TP-3, TP-4, TP-5, TP-7, TP-9 Visa and of the safe-conducts, if they were requested, along with the Migratory Movement Certificate issued by the Special Colombia Migration Administrative Unit within the three (3) months prior to the date of the visa application, and

Requirements for the person who has been the holder of a TP-10 Visa for a period of three (3) continuous and uninterrupted years

Copy of the TP-10 Visa, of the Temporary Visa, for the Spouse or Permanent Partner of a Colombian National and of the safe-conducts, if requested, along with the Migratory Movement Certificate issued by the Special Colombia Migration Administrative Unit, within the three (3) months prior to the date of the visa application;

Letter signed by the spouse or permanent partner who is a Colombian national, requesting the issuance of this visa for his/her foreign spouse or permanent partner.

Note: In the event of the death of the spouse or permanent partner who is a Colombian national, he/she must submit the death certificate.

Requirements for a Beneficiary who is of Legal Age

Copy of the RE Visa from the beneficiary and from the holder, as well as of the safe-conducts, if they were requested, along with the Migratory Movement Certificate issued by the Special Colombia Migration Administrative Unit within the three (3) months prior to the date of the visa application;

A document accrediting his/her occupation and source of income.

Requirements for Capital Investment

Communication issued by the Exchange Department of the *Banco de la República* evidencing the record of the foreign direct investment under his/her name for an amount exceeding six hundred and fifty (650) monthly minimum legal salaries in force.

Requirements for the RE Visa Holder

Certificate of Migratory Movement issued by the Special Colombia Migration Administrative Unit issued no more than three (3) months in advance;

Copy of the alien's identity card,

Document accrediting his/her occupation and source of income.

VISAS/OTHER-FORMALITIES/TRANSFER

The foreigner may request the transfer of the visa before the migration authority due to deterioration, change or loss of the passport, when a clarification or change of entity, employer or occupation, is required, with the prior fulfillment of all the requirements set forth.

Places of Issuance

Idem

VISAS/ OTHER-FORMALITIES/TRANSFER/REQUIREMENTS

General Requirements

Idem

Requirements for the Transfer of a Visa

Original and photocopy of the visa to be transferred pursuant to the following requirements:

In the event of the loss of the passport, it must be stated in the application.

Migratory Movement Certificate issued by the Special Colombia Migration Administrative Unit issued no more than three (3) months in advance;

copy of the alien's identity card.

VISAS/ OTHER-FORMALITIES/TRANSFER/COSTS

Idem

VISAS/OTHER-FORMALITIES/BENEFICIARY

A visa may be granted, as a beneficiary, to the spouse, permanent/life partner, parents or children under twenty-five (25) years of age who are financially dependent on the holder, with the prior proof of kinship or financial dependence. When the son or daughter over 25 years of age cannot function in an independent way, he/she shall be the holder of a visa as a beneficiary. In these cases the occupation of the beneficiary shall be homemaker or student. No other occupation may be authorized.

The holders of the following visas are the only ones who can have beneficiaries:

NE Business Visa:

NE-2

NE-3

NE-4

TP Temporary Visa:

TP-3

TP-4

TP-5

TP-7

TP-9

RE Resident Visa:

The duration of the visa granted as a beneficiary cannot exceed the duration of the visa granted to the holder and shall expire at the same time without an express pronouncement from the competent authority.

If the beneficiary ceased to depend financially on the holder, or loses his/her status as spouse or permanent partner, or if he/she changes his/her activity, he/she must apply for the corresponding visa as a holder after the prior fulfillment of the requirements to that end.

When the holder of the visa obtains the Colombian nationality by adoption/naturalization, or if he/she dies, his/her beneficiary may apply for the corresponding visa in the national territory.

Places of Issuance

Idem

VISAS/ OTHER-FORMALITIES/BENEFICIARY/REQUIREMENTS

General Requirements

Idem

Visa Transfer - Requirements

Birth or marriage Minutes or Certificate, or the equivalent document that, pursuant to the laws of the issuing country, is proof of kinship, and

Letter through which the holder of the visa assumes the responsibility concerning the stay of the beneficiary and his/her exit from the country, besides stating the financial dependence. In the case of minors, the application shall be signed by their parents or legal representative, and

Photocopy of the valid visa of the holder.

VISAS/ OTHER-FORMALITIES/BENEFICIARY/COSTS

Idem

VISAS/OTHER-FORMALITIES/EXTENSION

The foreigner who is in Colombia, whose visa has expired and to whom, due to force majeure or an act of God, a safe-conduct has been issued by the Special Colombia Migration Administrative Unit, may apply for an extension of the safe-conduct by explaining the persistent force majeure reasons that prevent him/her from carrying out the visa formalities. This application must be presented in writing before the expiration of the first safe-conduct at Avenida Carrera 19 No. 98 - 03 (3rd Floor), Bogotá, along with the copy of his/her last visa and of the first safe-conduct.

Note: the application must be filed five (5) days prior to the expiration date of the safe-conduct to be extended and the interested party must appear in person.

Places of Issuance

Idem

VISAS/OTHER-FORMALITIES/DOCUMENT-ZONE

The travel document is the booklet issued by the Ministry of Foreign Affairs to stateless individuals, asylees, refugees, and to the foreigners whose States have a diplomatic or consular representation in Colombia; and to the other foreigners that, pursuant to the opinion of the Ministry, may not obtain a passport from the State of origin, or when it is evident that no passport may be obtained from that country. Its duration will be up to three (3) years.

The issuance of the document is free of charge.

Length of the formalities: the travel document is prepared under technical security regulations and it takes 48 hours for its delivery.

Recommendations

The issuance of the Travel Document does not imply the acknowledgment of the nationality; it is not proof of it, either. Its purpose is to provide an international identification document for those who lack it in order to allow their stay in the country while resolving their migratory status and their relocation out of the country, as well as their eventual return, pursuant to the general provisions of the treaties and other international commitments in force for the Republic.

The documents issued abroad must have the apostille and must be legalized before a Colombian Consul, as the case may be.

Any document written in a language different from Spanish must be officially translated into this language; the signature of the translator must be duly legalized or must have the corresponding apostille.

Requirements

The application for the Travel Document may be directly submitted by the interested party, along with the following documents:

Evidence of his/her status by submitting any of the following documents, as the case may be:

Resolution Granting the Refugee Status

Stateless Individual (written report)

Submit form DP-FO-67 thoroughly filled out. It must be signed by the foreign applicant and not by an intermediary,

One (1) recent 3x3 cm full-face color photograph against a white background.

Submit the original citizenship card in a valid format, or the provisional document issued by Colombia Migration if living in the country, or the passport, or any other identity document or, failing that, a statement from the applicant before the competent officer, or before the immigration authorities, declaring that he/she does not have any of them.

Places of Issuance

North Office: Avenida 19 N° 98 – 03, Torre 100 Building, 4th Floor

Business Hours: Monday to Friday - 7:30 a.m. to 12:00 noon

Remember that the delivery of turns for visa processes in groups (more than two (2) visa applications) carried out through a proxy shall take place between 7:30 a.m. and 10:00 a.m.
