

# Application Form for ELE Focalae

You must answer all the questions. Mark N/A if necessary.

Only applicants that comply with the required profile and documents will be considered.

You should submit your completed application form and the supporting documents to the following email: [ELEFocalaeColombia@gmail.com](mailto:ELEFocalaeColombia@gmail.com). The subject line should be marked: China\_Family Name.

**\*Required**

1.

**Email address \***

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2.

**First Name \***

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3.

**Family Name \***

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4.

**Date of Birth \***

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*Example: 15 December 2012*

5.

**Age \***

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6.

**Nationality \***

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7.

**Country of residence \***

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8.

**City \***

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9.

**ID Number \***

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10.

**Passport number \***

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11.

**Date of Expiration of your Passport \***

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*Example: 15 December 2012*

12.

**Do you have any valid visas on your Passport? \***

*Mark only one oval.*

☐ Yes

☐ No

13.

**If the answer is “yes”. Which one/s? \***

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14.

**Date of expiration of the visa/s \***

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*Example: 15 December 2012*

15.

**Gender \***

*Mark only one oval.*

☐ Male

☐ Female

☐ Prefer not to say

16.

**Marital Status \***

*Mark only one oval.*

☐ Single

☐ Married

☐ Divorced, Separated

☐ Widow/er

17.

**Address \***

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18.

**Mobile number (Include country code) \***

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19.

**Phone number \***

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20.

**Place of birth \***

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21.

**How many people do you live with and who does your family comprise of? \***

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22.

**Have you travelled overseas before? \***

*Mark only one oval.*

☐ Yes

☐ No

23.

**If the previous answer is "yes", where have you been? \***

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24.

**Have you spent 3 (three) months or more living away from your family? \***

*Mark only one oval.*

☐ Yes

☐ No

25.

**Would you have any inconvenience in sharing your room with 2 (two) or more people during the training week? \***

*Mark only one oval.*

☐ Yes

☐ No

26.

**Would you have any inconvenience in sharing your room with people of a different gender during the training week? \***

*Mark only one oval.*

☐ Yes

☐ No

27.

**At some other time, have you done any volunteer work? \***

*Mark only one oval.*

☐ Yes

☐ No

28.

**If the previous answer is “yes” please, briefly describe your volunteering experience: \***

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29.

**Do you have any dietary restrictions? \***

*Mark only one oval.*

☐ Yes

☐ No

30.

**If the previous answer is yes, which dietary restrictions do you have? \***

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31.

**Do you have any medical condition we should be aware of? \***

*Mark only one oval.*

☐ Yes

☐ No

32.

**If the previous answer is yes, which important medical condition do you have? \***

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33.

**Do you take any regular medication? \***

*Mark only one oval.*

☐ Yes

☐ No

34.

**If the previous answer is "yes", which? \***

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35.

**Do you have any allergies? \***

*Mark only one oval.*

☐ Yes

☐ No

36.

**If the previous answer is "yes", which? \***

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37.

**Undergraduate Institution \***

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38.

**Country/City \***

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39.

**Year of completion \***

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40.

**Degree earned \***

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41.

**Postgraduate Insitution (if applicable) \***

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42.

**Country/City \***

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43.

**Year of completion \***

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44.

**Degree earned \***

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45.

**Do you have any additional academic background or title held in any additional Institution? If so, which one? \***

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46.

**Are you certified by The National Tourism Authority that certifies you? – Just for Tourist Guides. \***

*Mark only one oval.*

☐ Yes

☐ No

47.

**Do you have professional experience related to being a tourist guide? \***

*Mark only one oval.*

☐ Yes

☐ No

48.

**If the previous answer is “yes”, where did you work and what was your position? \***

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49.

**What period of time did you work? \***

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50.

**Do you have professional experience and/or publications related to Latin America? \***

*Mark only one oval.*

☐ Yes

☐ No

51.

**If the answer is “yes”. Title of the publications (just for publications) \***

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52.

**Where could we find your publications? (Just for publications) \***

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53.

**What is your first language \***

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54.

**Your knowledge of English is: \***

*Mark only one oval.*

- ☐ Advanced
- ☐ Intermediate
- ☐ Basic

55.

**Your knowledge of Spanish is: \***

*Mark only one oval.*

- ☐ Advanced
- ☐ Intermediate
- ☐ Basic
- ☐ Non-existent

56.

**Do you have knowledge of other languages? \***

*Mark only one oval.*

- ☐ Yes
- ☐ No

57.

**If your answer is “yes”, which one/s? \***

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58.

**What do you know about Colombia? \***

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59.

**Do you know what “ELE Focalae” is? \***

*Mark only one oval.*

☐ Yes

☐ No

60.

**If the previous answer is “yes”, what do you know about the “ELE Focalae” program ? \***

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61.

**Where was the program developed? \***

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62.

**What is the mission of the program? \***

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63.

**Why do you think you are a suitable candidate for the program? \***

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64. **What would you like to do once you finish the program? \***

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65. **In which way would you benefit from the program? \***

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66. **In which ways would you benefit others from the program? \***

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67. **Would you be able to teach and/or volunteer in your free time? \***  
*Mark only one oval.*

☐ Yes

☐ No

68. **Would you be able to participate in cultural integration events? \***  
*Mark only one oval.*

☐ Yes

☐ No

69. **Father's Full Name \***

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70.

**Address \***

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71.

**e-mail \***

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72.

**Mobile/Phone number \***

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73.

**Mother's Full Name \***

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74.

**Address \***

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75.

**E-Mail \***

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76.

**Mobile/Phone number \***

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## Supporting Documents Checklist

77.

**Copy of the principal page of your passport containing biographical information \***

*Tick all that apply.*

☐ Attached

78.

**Copy of your valid USA or Schengen Visa**

*Tick all that apply.*

☐ Attached

79.

**Recent Passport Size Photo (3.5 x 4 cms) \***

*Tick all that apply.*

☐ Attached

80.

**Medical Certificate in English in the Annex II form \***

*Tick all that apply.*

☐ Attached

81.

**Yellow Fever Vaccination Certificate, if you have it**

*Tick all that apply.*

☐ Attached

82.

**English Language Certificate \***

*Tick all that apply.*

☐ Attached

83.

**For Tourist Guides: Acceptance Letter or Authorisation issued by the National Tourism Authority or competent authorities of their country**

*Tick all that apply.*

☐ Attached

84.

**For undergraduate and graduate students: Confirmation of enrollment letter issued by the university of origin that includes Grade Point Average (GPA) of the candidate**

*Tick all that apply.*

☐ Attached

85.

**For graduate students: Copy of undergraduate diploma**

*Tick all that apply.*

☐ Attached

## Travel Itinerary

Please inform us about your potential itinerary to Colombia in case of being selected

86.

**Departure country and city**

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87.

**Departure airport**

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88.

**Emergency contact**

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89.

**Area Code + Mobile phone number  
(Emergency Contact)**

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90.

**Terms and conditions in case of being selected: 1) The participant will assume expenses from not using the tickets or logistic's services, except if the participant have a force majeure justified. 2) If a change is necessary in a ticket that has already been issued by the operator and sent to the participant, the Government of Colombia will not intervene in this procedure, bearing in mind that this type of changes incur in additional expense, which the participant should assume.**

*Tick all that apply.*

☐

Accept

☐

Don't Accept

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